

**Our Lady Seat of Wisdom Academy
Financial Aid
Work Study Program and Bursaries
Information and Application Form**

What is the work study program?

Work study is an on-campus part-time job program to assist students with financial need in meeting their educational costs by working part-time during the study year. You may earn up to \$1148.00 per semester.

Bursaries

Needs based bursaries, varying in value from \$500 to \$1500, will also be awarded. Application for and, if approved, participation in the work study program is normally a precondition of the award of a bursary. The statement of need on the work study application form is the basis for the award of bursaries.

When is the work study program available?

The program mirrors the academic schedule start and end dates of each semester. You will need to apply every year for consideration.

What conditions apply?

All students who maintain a 14 credit course load per semester may be considered. Students with disabilities may, upon the recommendation of the Director of Counselling and Learning Support Services, qualify for the program with a lower credit course load. All students must hold a valid social insurance number.

The rate of pay for the work-study program is \$10.25 an hour. The minimum number of hours which can be worked in the program is three hours a week, for fourteen weeks a semester (thirteen weeks of classes and one examination week). The maximum number of hours a week is eight. Students may opt to work more hours in one semester than another, as long as the minimum of three hours per week is met. In exceptional circumstances students may be permitted to participate in the program for only one semester of the academic year. The work involved will typically be clerical or janitorial. Satisfactory performance of the work assigned is essential: failure to discharge one's duties may result in the termination of participation in the program.

Last Name _____ First Name _____

Email address _____

For how many hours a week are you applying in the Fall Semester? _____

For how many hours a week are you applying in the Spring Semester? _____

What is your preferred kind of work? _____

What particular skills or previous work experience do you have which might be useful in the work study program?
